

MHS Attendance Office
Absence/Late/Request to Leave Early

(Student's **FULL** Name)

(Signature of Parent/Guardian)

(Phone Contact for Confirmation) _____ (Date) _____

Check Where Applicable

Late Due to: _____

Was Absent on: _____
Due To: _____

Requests to leave school early :
At: _____ **(TIME)**
On: _____ **(Date)**
For: _____ **(Reason)**

Please call the Attendance desk at (315) 673-6304 if you have any questions.

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